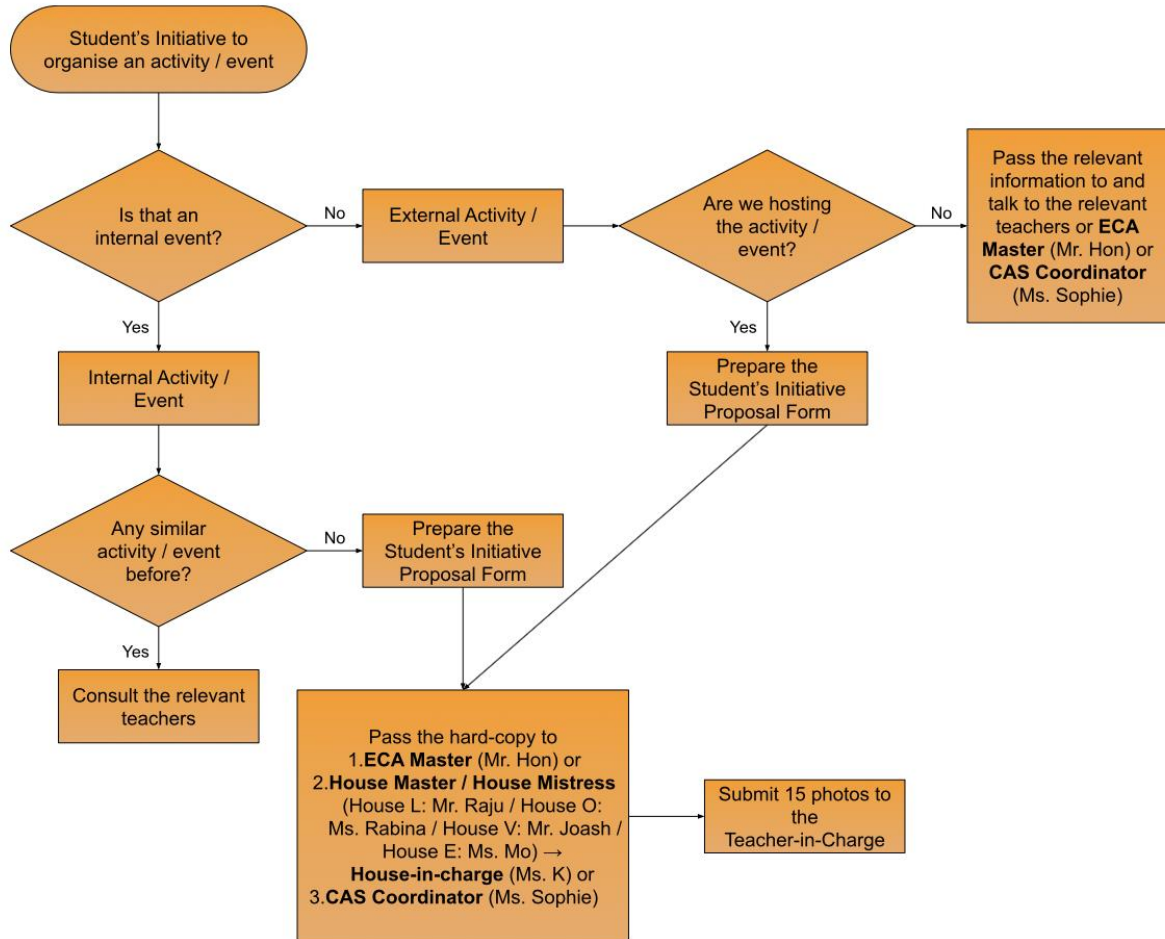


# Students' Initiatives / Creativity, Activity, Service (CAS)

## Responsibility of the Students with New Initiatives



## Delia Memorial School (Glee Path)

# Student's Initiative Proposal Form



<b>GENERAL INFORMATION</b>	
<i>Club/Team (if applicable):</i>	
<i>Teacher(s)-in-charge / Teacher Advisor (if applicable):</i>	
<i>Date/Time/Duration:</i>	
<i>Venue:</i>	
<i>Target Students / Teachers:</i>	
<i>Partnering Organization (if applicable):</i>	
<i>Name of the Activity / Event:</i>	
<b>DESCRIPTIONS OF THE ACTIVITY / EVENT</b>	
<i>Objectives:</i>	
<i>Details of the activity/event:</i>	

**Promotion Strategies (pls ✓the appropriate box(es)):**

- Posters in School TVs
- Posters and Captions in School Social Media
- Announcement through PA System
- Hanging Banners
- Promotion during 7:30am - 8:00am at School Entrance
- Others (please specify):

**Budget (List of Items):**

<b>Item</b>	<b>Unit Price (HK\$)</b>	<b>No. of Items</b>	<b>Sub-Total (HK\$)</b>
Example: Basketballs	HK\$200	5	HK\$1,000
		<b>Grand-Total (HK\$):</b>	

**Evaluation Method(s) for the Activity / Event (pls ✓the appropriate box(es)):**

<input type="checkbox"/> Reflections <input type="checkbox"/> Questionnaires to Participants <input type="checkbox"/> Others (please specify):	
<b><i>Proposed by:</i></b>	
<b><i>Date of Submission:</i></b>	
<b><i>Signature of Teacher(s)-in-charge / Teacher Advisor (if applicable):</i></b>	
<b><i>Approved by:</i></b>	(ECA Master / House-in-Charge / Head of SA / Principal)
<b><i>Approval Date:</i></b>	

**Points-to-Note:**

- Your completed proposal should pass to one of the following teachers at least one month in advance of the activity / event commences. If not, you may not be authorised to organise it.
  - ECA Master (Mr. Hon) or
  - House Master / House Mistress (House L: Ms. LCLC / House O: Mr. CSY / House V: Mr. WHW / House E: Mr. AYCL) → House-in-charge (Ms. K) or
  - CAS Coordinator (Ms. Lau)
- DeliaGP has the final decision on any dispute.