

Name of School: Delia Memorial School (Glee Path) (District: Sham Shui Po)

**Report on the Use of Strengthening School Administration Management Grant 2017/18**

| Area             | Expected Results  | Item  | Evaluation  | Expenditure | Sustainable Development Plan  |
|------------------|---|---|---|-------------|---|
| Students support | <ul style="list-style-type: none"> <li>•To enhance the overall students academic record-keeping.</li> <li>•To facilitate the efficiency in procurement process</li> </ul> | <ul style="list-style-type: none"> <li>•To develop a customized standalone electronic students record system to manage all students' academic record.</li> <li>•To manage students' data in academic performance for analysis</li> <li>•To develop a customized standalone electronic procurement system to facilitate accuracy and efficiency in book keeping</li> </ul> | <ul style="list-style-type: none"> <li>•The system of managing academic record has been developed since 1<sup>st</sup> Term Exam. Academic records of students can be managed and retrieved in a user-friendly way.</li> <li>•Customized report cards can be generated with the system successfully</li> <li>•The procurement system is in the process of ongoing development and was launched in this current year. The accounting procedures can be facilitated in an organized fashion.</li> </ul> | \$250,000   | The system will continue to be used to produce students' report card and various procurement documents. |